

# VET Student Enrolment Form

*Fill in and hand in to your Teacher*



Student Details:										
Name:										
VET USI Number										

Registered Training Organisation (RTO) details:	
School RTO Name:	MOUNTAIN CREEK STATE HIGH SCHOOL
National Provider No.	30411
Address	100 Lady Musgrave Drive, MOUNTAIN CREEK 4557
Contact Name:	Sandro Cossa (VET Manager)

*Ask your teacher to help you fill in the following details if needed.*

Training Details:			
Qualification Name:			
National Code:			
Commencement Date:		Planned Completion Date:	

Competencies being undertaken:	
Code:	Name:

## School Responsibilities

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 Authorisation: Sandro Cossa MCSHS RTO Manager  
 Correct at time of publication but subject to change

Acknowledgement: ViSE

*“The School must have certain teachers and equipment to run this course. If the School loses access to these resources, it will provide students with alternative opportunities to complete the course and the related qualification. The School retains the right to cancel the course if it is unable to meet requirements.”*

*If a student enrolls late into a Vocational Education and Training course, that student may not complete all competencies to enable them to attain the full Qualification. If this is the case, the student will receive a Statement of Attainment outlining the competencies they have completed.*

## Student Responsibilities

***If I am enrolling late in the qualification. I understand that I may not complete the full certificate. However, I will receive a Statement of Attainment. for those units I have been deemed competent in.***

I acknowledge that I have been provided with a *VET Student Handbook*. I acknowledge that I have read this Handbook and understand that I can access further information on these topics should I wish to do so from my Vet Teacher/s or the RTO Manager. I also understand that this information is available on the School’s Website

<https://mountaincreekshs.eq.edu.au/curriculum/senior-school/vocational-education-and-training>

## Privacy Notice

Under the *Data Provision Requirements 2012*, **Mountain Creek State High School RTO # 30411** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by **Mountain Creek State High School RTO # 30411** for statistical, administrative, regulatory and research purposes. **Mountain Creek State High School RTO # 30411** may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;

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- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVET employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

### Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

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STUDENT SIGNATURE [or electronic acknowledgement]

DATE

This acknowledgement form will be valid for the full delivery period of any certificated vocational course spanning Years 10, 11 and/or 12.

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